



Student Union Assembly (SUA), Oakes College

1156 High Street, Santa Cruz, CA 95064
Student Union Assembly 2nd floor, c/o Soar

November 14th, 2013

Dear Chair Shaz Umer,

Under my duties as the **Oakes** representative of the Student Union Assembly and Article III Section A of the SUA Constitution, I present my 2013 fall quarter report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism, with areas of improvement in hopes of providing a detailed account in this month's report.

Quarterly update on events of the college/organization:

Create a plan to outreach to Oakes students	11/25	In Progress
Create weekly office hours at college café Wed 2-3pm	12/2	Complete

(Section 4) Fall Quarter review areas of improvements:

- We didn't have any preparation of Robert Rules of Order, the other representatives for Oakes had difficulty being able to participate in the SUA
- Would like to see the SUA move away from superficial action.
- I would like to see the SUA website updated with each representative's office hours and monthly reports. Would also like to see the minutes of the Senates on the websites.

In conclusion, I provide this summary as my detailed report for Fall Quarter 2013. If you have any questions, feel free to contact me.

Respectfully,

Alfonso Quintero
Oakes College SUA Representative

Cc: **Oakes College**
Student Union Assembly
Undergraduate Student Association